

# EMC Captiva Intelligent Capture Solutions

## The Big Picture

- Reduced costs, significant process improvement, improved customer service, and reduced compliance risks
- Acceleration of distributed paper-based processes through branch office scanning and indexing
- An integral part of a complete end-to-end solution for managing the lifecycle of transactional content
- Automatic classification and routing of documents and extraction of key business information
- Integration with process automation and storage products for a total solution from a single vendor

## Reduce costs and streamline paper-intensive business processes

Document capture solutions are an invaluable tool for organizations wanting to streamline paper-intensive business processes. These solutions help drive significant process improvement and cost reduction for transaction-intensive processes such as insurance claims, invoices, new account applications, loan origination documents, employee records, and others. By transforming paper into business-ready digital content, organizations can reduce costs, accelerate business processes, improve customer service, and reduce compliance risks.

But not all capture solutions are created equal. For example, some require manual sorting and preparation of documents before scanning. Others don't support key requirements—from high volume batch capture to branch office scanning. And still others aren't seamlessly integrated with process automation and storage solutions, delivering an incomplete solution.

As the capture industry matures, organizations are seeking ways to consolidate their IT environments and invest strategically in business partners who are capable of providing a tightly integrated, end-to-end solution that encompasses capture, process automation, and storage. EMC can help.

### Proven capture solution

EMC® Captiva® intelligent capture solutions are an integral part of the EMC end-to-end solution for managing transactional content, including capture, process, and storage. Key differentiators of EMC Captiva include intelligent document recognition and distributed web-based capture. Key customers have chosen Captiva over other products because EMC provides a complete end-to-end solution for managing the lifecycle of transactional content that includes pre-integrated capture, process automation, and storage products, along with integrated services, support, and partner teams.

Thousands of organizations have turned to EMC Captiva to solve their paper management problem, in many cases moving from legacy capture platforms. The benefits include dramatic cost reductions, significant improvements in their processes, improved customer service, and reduced compliance risks.

### A new look at capture—leading the charge

EMC is leading the way to provide organizations with comprehensive capture capabilities. Document capture can no longer be thought of as siloed technology; rather, it is an integral part of a business process that can be leveraged at any point of a business process. EMC is the only vendor to provide a solution that supports both centralized and distributed branch office scanning, advanced document identification, and the development tools to quickly develop and integrate capture with critical business systems and processes.

## Highly scalable and flexible architecture

The Captiva platform was developed from the beginning around a highly scalable and flexible architecture. Leveraging a modular architecture, the Captiva platform can process a few thousand images per day to a few hundred thousand all on a single server. For large volumes—when an organization is processing millions of pages per day, for example—the Captiva platform can scale across several servers in either a centralized environment or spread out across many locations.

The server employs parallel processing technology which allows multiple clients to work on the same batch at the same time. Documents themselves can be virtually disassembled to allow processing tasks to be delegated simultaneously to specific workstations before being routed back the server for re-assembly and completion. No other product in the market rivals the flexibility and resilience of the Captiva platform.

## EMC Captiva solutions

### **EMC Captiva InputAcce<sup>®</sup>: Enterprise document capture**

- Base platform for all enterprise document capture needs—from high volume batch to branch office capture
- Flexible development environment allows businesses to incorporate capture into their business environment

### **EMC Captiva Dispatcher: Intelligent document recognition**

- Image-based and text-based document identification
- Document routing and prioritization
- Structured and unstructured data extraction and validation
- Significantly reduced data entry, document sorting, and document separation

### **EMC Captiva eInput<sup>™</sup>: Web-based distributed capture**

- Web-based access to document scanning and capture platform
- Branch office capture that drives distributed business processes
- Faster document processing and reduced shipping costs

### **EMC Captiva InputAcce<sup>®</sup> for Invoices: Invoice document and data capture**

- Faster invoice processing and improved data accuracy
- Reduced data entry tasks and automated data verification
- Key part of EMC's end-to-end accounts payable solution

### **EMC Captiva ClaimPack<sup>®</sup>: Accelerated claim form capture**

- Automated claims processing for CMS-1500 and UB04 forms
- Reduced claims processing time from weeks to a few days

### **EMC Captiva Input Management Console: Application monitoring and reporting**

- Active monitoring of capture and enterprise content management application environments
- Proactive alerts to key personnel when problems arise

## Delivering a complete capture solution

Only EMC is able to deliver a broad-range and market-tested set of capture capabilities:

Functional area	EMC advantage
Intelligent document identification and classification	Saves valuable time and reduces the manual pre-sorting of documents through automated document identification.
Intelligent data extraction and validation	Reduces manual data entry and ensures the accuracy of information being delivered to other business systems.
Modular architecture	Provides unparalleled flexibility in defining and managing a capture process.
Secure platform	Provides tight audit trails as documents are captured and processed.
Flexible development environment	Enables organizations to quickly develop capture flow processes to handle the routing of documents, extraction of data, and validation of information, thereby meeting their business requirements.
Branch office scanning and indexing	Reduces shipping costs and processing time through easy-to-deploy, remote, web-based scanning and indexing. Integration with eCopy ShareScan enables the capture of documents from multi-function peripheral (MPF) devices.
Application monitoring and reporting	Proactively monitors the enterprise capture and content management systems. Automatically addresses many known conditions and alerts key line-of-business owners before error conditions affect important business functions.
Process integration	Connects seamlessly into various backend databases (Microsoft SQL Server, Oracle, IBM DB2) and content management systems (EMC Documentum®, EMC Documentum ApplicationXtender®, Microsoft SharePoint 2007, FileNet P8, OpenText Livelink, and others)

## An integral part of EMC transactional content management solutions

EMC Captiva intelligent capture solutions are one piece of a complete end-to-end solution for managing the lifecycle of transactional content. EMC transactional content management solutions provide organizations with a solution framework and a category of applications that enable near-turnkey deployment of business processes that involve transactional content—all from one vendor.

## About EMC

EMC Corporation (NYSE: EMC) is the world's leading developer and provider of information infrastructure technology and solutions that enable organizations of all sizes to transform the way they compete and create value from their information. Information about EMC's products and services can be found at [www.EMC.com](http://www.EMC.com).



**EMC CORPORATION**  
Hopkinton  
Massachusetts  
01748-9103  
1-508-435-1000  
In North America 1-866-464-7381  
[www.EMC.com](http://www.EMC.com)

### Take the next step

To learn about intelligent capture solutions from EMC, visit [www.EMC.com](http://www.EMC.com) or call 800.607.9546 (outside the U.S.: +1.925.600.5802).